

## Mid Devon District Council

### Environment Policy Development Group

Tuesday, 9 March 2021 at 5.30 pm  
Virtual Meeting

Special meeting  
Tuesday, 13 April 2021 at 5.30 pm

**Important** - this meeting will be conducted and recorded by Zoom only. Please do not attend Phoenix House. The attached Protocol for Remote Meetings explains how this will work.

To join this meeting, please click the following link:

Join Zoom Meeting

<https://zoom.us/j/96494650753?pwd=Y20wc2NqWE9sS1ZpZ3VzUkxUc2oxQT09>

Meeting ID: 964 9465 0753

Passcode: 918825

One tap mobile

08003582817,,96494650753#,,,,\*918825# United Kingdom Toll-free  
08000315717,,96494650753#,,,,\*918825# United Kingdom Toll-free

Dial by your location

0 800 358 2817 United Kingdom Toll-free

0 800 031 5717 United Kingdom Toll-free

0 800 260 5801 United Kingdom Toll-free

Meeting ID: 964 9465 0753

Passcode: 918825

## Membership

Cllr B G J Warren

Cllr E J Berry

Cllr W Burke

Cllr D R Coren

Cllr Miss J Norton

Cllr R F Radford

Cllr R L Stanley

Cllr L D Taylor

Cllr J Wright

# AGENDA

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Remote Meetings Protocol** (*Pages 5 - 12*)  
Member to note the Remote Meetings Protocol
- 3      **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
  
Note: A maximum of 30 minutes is allowed for this item.
- 5      **Minutes of the Previous Meeting** (*Pages 13 - 18*)  
Members to consider whether to approve the minutes of the last meeting of the Group as a correct record.
- 6      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7      **Mary Quicke MBE**  
Members to receive an overview of farming and climate change from local farmer Mary Quicke MBE
- 8      **Motion 567 - (Councillors: J Wright and Miss E Wainwright, R Dolley and Mrs C P Daw - 18 December 2020)** (*Pages 19 - 20*)  
The following motion has been referred from Council (6 January 2021) to the Policy Development Group for consideration and report.

This Council:

- Welcomes and appreciates the work that has gone in to developing our climate action plan so far, especially in the context of the Covid pandemic, which stretched capacity and resources.
- Welcomes the recruitment of a Climate and Sustainability Officer, to develop our work.
- Requests that once in place, the new Climate and Sustainability Specialist focuses on further development to our climate action

plan, so that it shows the priority actions for the short, mid and longer term, covering the entire period to 2030 and beyond. Plans should outline the strategic actions we need to take to be on track to meet this target.

- Requests that officers explore opportunities to develop the Net Zero Advisory Group, so that it has more authority and responsibility for our climate strategy, and so that the public can access it (e.g. via agendas published online, and being able to attend meetings).
- Requests that budget be created and ring-fenced for developing our climate work - through a mixture of funding bids; income generation; prioritisation; partnerships; and 'spend to save' schemes.

Members to consider a briefing paper from the Monitoring Officer with regard to the above motion.

9 **Cabinet Member for Environment - Climate Change Update** (*Pages 21 - 24*)

To receive an update from the Cabinet Member for Environment – Climate Change update

10 **Financial Monitoring** (*Pages 25 - 28*)

To receive a verbal Financial Monitoring update

11 **Bereavement Services Fees and Charges** (*Pages 29 - 40*)

To receive the annual review of Bereavement Services Fees & Charges from the Group Manager for Corporate Property and Commercial Assets

12 **Performance and Risk** (*Pages 41 - 58*)

To provide Members with an update on performance against the corporate plan and local service targets for 2020-2021 as well as providing an update on the key business risks

13 **Chairmans Annual Report** (*Pages 59 - 62*)

To receive the draft Chairmans annual report

14 **Identification of Items for Future Meetings**

Members to note a Special Environment PDG to be held on 13 April 2021:

- Public Spaces Protection Order

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive

### **Covid-19 and meetings**

The Council will be holding some meetings in the next few weeks, but these will not be in person at Phoenix House until the Covid-19 crisis eases. Instead, the meetings will be held remotely via Zoom and you will be able to join these meetings via the internet. Please see the instructions on each agenda and read the Protocol on Remote Meetings before you join.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by **no later than 4pm on the day before the meeting**. This will ensure that your name is on the list to speak and will help us ensure that you are not missed – as you can imagine, it is easier to see and manage public speaking when everyone is physically present in the same room. Notification in this way will ensure the meeting runs as smoothly as possible.

If you require any further information please contact Carole Oliphant on:  
E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

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